



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

SHREE SHIVAJI ARTS, COMMERCE AND SCIENCE COLLEGE

ASIFABAD ROAD, RAJURA DIST. CHANDRAPUR, MAHARASHTRA 442905
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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Shree Shivaji Arts, Commerce and Science College Rajura, established in the year 1984, is located in southern Maharashtra adjacent to the border of Telangana. This is a rural and tribal area having majority of population belonging to ST, NT, OBC, and SC. The institute operates from its own campus having 8 acres of land with 5068 sq. metre built up area with all requisite facilities including a large playground, a well equipped gymnasium, three storied central building for teaching and administration work, boys hostel, enriched library, seminar hall, botanical garden, canteen, parking facility for students and staff, and open land with plantation of various trees. The green environment of the campus is conducive for the students' learning in peaceful way.

It is a private aided institution functioning as per norms and statutes of State of Maharashtra and UGC. The journey of the institution in the past 38 years is pleasurable though we dream to go miles ahead. Considering our outstanding extension work in consonance with our social commitments, the college has received four awards in the past five years from 2017 to 2022 such as Gondwana University Best Program Officer Award, State Level Best NSS Unit Award, State Level Best NSS Program Officer Award, State Level Best NSS Volunteer Award along with nomination for national award. The institute got second prize for *Yashashree* magazine in the year 2019-20 by Gondwana University.

As per the requirement in education system, we have adopted integration of technology and use of ICT for betterment of teaching learning process, use of LMS whenever needed, use of social media for communication and updating students about information. The college administration functions through decentralization of work with fixation of specific responsibilities to different faculties. With fully functional IQAC, we plan and execute various academic activities systematically and diligently. The college received B+ Grade in first cycle of accreditation in 2004 and B++ Grade during second cycle by NAAC in 2017. Knowing the strength and weakness, the institution is striving to become a better and leading institution catering to the needs of the society and aiming to make responsible citizens.

Vision

1. To provide educational facilities to the students in the area covered by the institution
2. To empower rural youth through access to higher education
3. To facilitate education to the economically backward castes and classes
4. To extend education to the remote and economically backward area
5. To bring out overall development of the students
6. To offer professional training programs to students apart from traditional streams

Mission

- To cater education at the minimum cost
- To develop infrastructural facilities to accommodate maximum number of students
- To foster competitive spirit among the students by providing proper guidance to students for competitive examinations

- To make learners self-reliant
- To enable learners to lead a respectable life as a citizen of the country

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Large lush green campus of 8 acres land with academic ambience with built up area 1000 sq./metre
- UG courses in arts, commerce science, PG in 8 subjects and Ph.D. in three subjects in college with CBCS system
- Located at the edge of the town and hence congenial to learning
- Sufficient infrastructural facilities and amenities
- Premiere institution in the town with multiple streams i.e. arts, commerce, science
- Well equipped laboratories with required instruments and equipments
- Highly qualified, experienced, and permanent faculties in all streams
- Regular teaching classes throughout the session
- Visionary and Supportive management with democratic way of working
- Functional alumni with active involvement in organizing programs
- Required support facilities including NSS, huge library, auditorium, boys hostel, girls hostel, parking, common rooms, etc.
- Excellent sport facilities including extensive playground with tiers of seats, gymnasium, green gym, outdoor and indoor games

Institutional Weakness

- Students with average intelligence and competence seeking admission
- Lack of professional courses
- Insufficient teaching and non teaching staff due to vacancies and superannuation
- No financial assistance under any government schemes for infrastructural augmentation
- Majority of students coming from non-English medium instruction

Institutional Opportunity

- To introduce professional courses and skill based certificate/diploma courses
- To start PG courses in science stream
- To streamline collaborations with nearby industry for campus placement
- Recognition of research centre in other subjects
- To build excellent sports persons in students using available sport facilities

Institutional Challenge

- To enhance employability of students in arts and commerce stream
- To enhance physical infrastructure in the present condition of lack of funds/grants by government
- Recruitment of required number of teaching and non-teaching staff in the wake of government's policy

of ban of recruitment

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

1. The institute is affiliated to Gondwana University and offers 05 U.G. programs (B.A., B. Com., B. Sc.-CBZ, B.Sc. -PCM, B.Sc.-CS) and 08 P. G. (English, Marathi, Political Science, Sociology, Home Economics, Zoology and Commerce) and 03 Ph. D. programs (Political Science, English and Marathi).
2. The institute implements Choice based credit system (C. B.C.S.) for all U.G. and P.G. programs.
3. In the past five academic years, the institute has offered 09 certificate/add on courses considering the needs of the students.
4. The curriculum is designed by the university but 13 faculties have contributed in curriculum designing either as BoS (Board of studies) members or BoS Chairman and other committees.
5. The college follows a planned mechanism of curriculum delivery that includes academic calendar preparation, staff meet with principal, departmental meetings for distribution of work load, preparation of time table, daily diaries, daily teaching plan, classroom attendance, consistent supervision of teaching classes by principal, meetings for review of syllabus completion.
6. The college follows structured Online Feedback Mechanism for all students. We also take feedback on curricular and other issues from alumni and staff. The feedback obtained is analyzed and discussed in IQAC and staff meetings for corrective action.
7. Consistent use of ICT tools, web resources by faculties for making teaching-learning process interesting and effective.
8. IQAC organized syllabus orientation workshops, guest lectures on various topics for enhancement of domain knowledge.
9. In the last five years, 12 field visits, 9 study tours and 3 industrial visits were organized. Four courses of the college include experiential learning through field projects work.
10. Cross cutting issues like environment, health, human values were integrated suitably through various programs like tree plantation, cleanliness drives, gender sensitization, blood donation, eye donation, onsite visit to Kolam villages and awareness among Kolam tribes, health check up camp, veterinary check up camp etc.

Teaching-learning and Evaluation

1. The faculties of the college are highly qualified and competent enough to make teaching-learning experience better, and effective. Out of 23 permanent faculties, 16 have Ph.D., 02- M. Phil, 05—P. G. as highest qualification in which 10 have acquired NET/SET. There are 03 Professors, 05 Associate Professors and 15 Assistant Professors.
2. The college has appointed three faculties as stream in-charges to ensure regularity of classes, students' attendance, syllabus completion.
3. The course outcomes and program outcomes are informed to students in the beginning year of admission and the same is made available on website for all.
4. The college believes in and follows students-centric methodology of teaching and learning. The students get experiential learning through study tours, industry visits, laboratory practical, classroom seminars; they get participative learning through group discussions, and competitions like debates, poster presentation, N.S.S. special camp.

5. The college has Mentoring System since 2018-19 that provides mentoring on issues related with academic progression. The cell identifies slow and fast learners. For slow learners, remedial classes are conducted as per the requirements of the students and the fast learners are given additional guidance and support to bring out their academic excellence.
6. The students' performance is assessed and evaluated continuously through unit tests, classroom seminars, group discussions, project/practical work, assignments, and oral examination.
7. Continuous internal examination (CIE) committee is functional since 2018-19 and it schedules and conducts two unit tests in every academic year followed by a model examination. The committee initiates examination reforms every year by adopting new methods of evaluation like open book exam, multiple choice tests, surprise tests, quiz etc.
8. The faculties of the college continuously update and enhance their domain knowledge through participation in conferences, seminars, workshops, refresher, orientation, short term courses.
9. The faculties make judicious use of ICT, textbooks, reference books, blackboard etc for making teaching learning process effective and balanced.
10. Principal monitors the teaching-learning process consistently and the overall review is taken through formal and informal meeting of IQAC and corrective mechanism is suggested for lapses.
11. In the past five years from 2017, sixteen students have obtained meritorious position in University results.

Research, Innovations and Extension

1. IQAC consistently motivates faculties for qualitative research and publication.
2. The college has started research centre for three doctoral programs i.e. Ph. D. (English), Ph. D. (Marathi) and Ph. D. (Political Science).
3. There were 10 faculties working as research supervisors for doctoral programs during the period of cycle from 2017 to 2022 and out of them 02 got superannuated and 08 are working as supervisors at present.
4. In the past five years the faculties published total 84 research papers in peer reviewed/ refereed journals and 19 papers in UGC Care listed journals.
5. The faculties published 45 books/chapters in book with ISBN
6. One faculty has got best research paper award at University level and another has got Shiksha Ratan Award.
7. The college has signed memorandum of understanding (MOU) with 12 colleges, institutions and NGOs for exchange of ideas and sharing resources and working together in various arenas that includes academic, social, employment, health, and environment.
8. The college has organized 20 collaborative academic and extension activities in collaborations with other institutions and government bodies and 10 activities through MOUs and linkages with 6 institutions.
9. We have highly active N.S.S. unit that has successfully carried out various extension activities like cleanliness drive, tree plantation, construction of barrages in villages, sewage cleaning, distribution of 12000 masks in surrounding villages during COVID, vaccination camps, health check up camp, etc. through special camps and routine activities.
10. Our genuine extension works through NSS has brought university and state level award for the NSS unit, university and state level best program officer award, best volunteer award and the program officer was nominated for national award.
11. IQAC organized 03 workshops/webinars on Intellectual Property Rights in the past five years.
12. In the past five years, N.S.S. unit of the college organized 68 extension/outreach activities. Every year

the NSS unit organized special camp at adopted villages.

Infrastructure and Learning Resources

1. The college functions from its own sprawling campus having 7 separate buildings that comprise 28 classrooms, 10 laboratories, 2 libraries, separate hostels for boys and girls, an administration wing, a gymnasium, a botanical garden, and an extensive playground with tiers of seats for spectators and 3 seminar halls.
2. The college has 15 classrooms equipped with ICT facilities to make the teaching learning process effective.
3. The IT infrastructure of the college includes 70 computers, 11 projectors, 5 routers for internet, a book reader, and a smart board.
4. The campus is facilitated with Wi-Fi and internet access to students and staff
5. The college has substantial infrastructure required for sports activities like athletics, basketball, volleyball, table tennis, and a gymnasium equipped with required instruments.
6. There are enough support facilities and amenities for students.
7. The central library of college is functioning with partially automated Libman software since 2011 and now it is fully automated since 2017-18 with facilities like barcode reader, OPAC and M-OPAC, access to e-books.
8. The library is enriched with huge number of textbooks, reference books, e-books, books for competitive examinations, magazines.
9. The college has extended its library services by opening a new library-cum-reading room at bus stand for public use with seating capacity of 200 students and is equipped with sufficient infrastructure.
10. Over 22 lakhs amount has been spent on maintenance of physical facilities and academic support facilities.
11. The college has a generator, sufficient number of UPS and inverters at various places to manage electric power failure.

Student Support and Progression

1. The student support system of college includes scholarship schemes, fees concession and waiver, EBC, student welfare fund, remedial classes, competitive examination guidance and career counseling cell, grievance redressal cell.
2. For financial support of students, the college runs three scholarship schemes like GOI, Shahu Maharaj and HPCL for all students. In five years, 4133 students were benefitted through scholarships and freeship.
3. Following the vision and mission, the college implements fees waiving/fees concession for the students in absolute economic distress. The college has waived fees Rs. 11,23,272/- of 356 students in the past five years.
4. Competitive examination and career guidance cell is functional and provides guidance on various examination. Total 1469 students enrolled and received guidance through the centre in past five years and 26 students qualified for various jobs in private/government enterprise
5. Total 05 students got jobs through campus placement and 9 students cleared NET/SET/IIT JAM examinations
6. 'Earn and Learn' scheme for students is functional and it was implemented in 2018-19, 2019-20 and 2020-21. Total 23 students were provided financial assistance of Rs. 26800/- through this scheme.

7. The college has Women's Grievance Cell and Internal complaint committee to address the complaints of girls and female staff.
8. The capability enhancement cell organizes workshops/training programs like yoga, yoga dance, personality development camp, leadership development camp, workshop on employability skills, workshops for enhancing ICT skills, computing skills through Vedic Mathematics, communicative skills through certificate course. In the past five years, 16 such schemes/programs were implemented.
9. The college has active alumni cell and the alumni voluntarily organized 07 college level, university and state level programs and activities in the past five years
10. Cultural and sports festivals are organized every year and huge number of students participate in various events. The students participate in inter-college, university, state level cultural and sports competitions organized by other institutions and agencies.

Governance, Leadership and Management

1. The college functions in consonance with the vision and mission and focuses on overall development of the student by providing education with minimum cost.
2. For smooth conduct and monitoring of academic activities, the college has decentralized administrative system. The overall supervision is mainly done by principal and vice principal.
3. There are four faculties who work as stream in-charges, one each for arts, commerce and science stream and postgraduate courses to supervise the academic activities such as regularity of lectures, time table etc.
4. Various committees, cells and units have been established for smooth execution of academic and administrative work. The committees and cells plan and ensure smooth execution of works related to academics, infrastructure, research, extension, cultural, sports, library services, and student-centric activities etc.
5. The college follows and promotes participative management in every academic and administrative work.
6. IQAC of the college is fully functional and operates in matters such as planning, execution, reformation, review of existing academic practices, initiation of reformation in the academic practices and strives to improve quality in teaching learning and other activities. IQAC organizes consistent meetings with stakeholders and minutes of the meetings are maintained.
7. Principal motivates faculties for organization of and participation in various seminars, conferences, workshops, FDPs, for enhancing domain knowledge and skills of faculties.
8. The college has introduced schemes for financial assistance to faculties for research papers presentation in conferences, best papers award, life membership of subject related professional bodies and field projects/research projects.
9. The college has introduced e-governance in finance and accounts, student admission, and examination.
10. There are welfare measures for teaching and non-teaching employees through cooperative society of the employees. The schemes include loan facility, felicitation of wards of employee, financial assistance for funeral rites, wedding ceremony and hospitalization of employees.
11. The external audit by CA, internal audit by principal and academic audit by university is done regularly.

Institutional Values and Best Practices

1. For the promotion of gender equity, the college organized four guest lectures on gender equality, two *Rangoli* competitions on the theme 'save girl child', '*beti bacho, beti padhao*', article writing

competition on gender equality, felicitation of female employees in different fields, and a program for legal awareness on laws regarding sexual harassment at workplace, health awareness camp and distribution of sanitary napkins.

2. For the safety and well being of female staff and students, we have women's grievance cell, internal complaint committee, anti-ragging committee, common room for girls, sanitary napkin vending machine, and CCTV for ensuring security in campus.
3. Blood donation was organized every year except pandemic period and students and staff donated blood.
4. No motor vehicle day and zero power hour were observed in 2018-19 and 2019-20 sessions.
5. The institutional campus is eco friendly having open well for rainwater harvesting, recharge pit, liquid waste management and a vermin-composting unit.
6. Environmental consciousness and sustainability initiatives of the college include use of solar energy system, LED lights and motion sensor lights at some places, ban on single use plastic, regular tree plantation drives, cleanliness campaign in the town.
7. Code of conduct is included in the college prospectus and it is also made available on college website.
8. Activities like preamble reading, voters awareness camp, guest lectures on human rights, fundamental rights and programs on commemorative days, observance of national/international significant days were organized to sensitize students and staff to the constitutional obligations, rights, duties and responsibilities.
9. For disabled friendly people, there are ramps and handles for stepping up the stairs at some places and an accessible toilet.
10. The universal values and ethics like integrity, social service, dignity of labor etc are instilled through various activities of NSS, elocution competitions, essay competitions

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SHREE SHIVAJI ARTS, COMMERCE AND SCIENCE COLLEGE
Address	Asifabad road, Rajura Dist. Chandrapur, Maharashtra 442905
City	Rajura
State	Maharashtra
Pin	442905
Website	sscollegerajura.edu.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	S. M. Warkad	07173-222215	9890018253	-	smwarkad1974@gmail.com
IQAC / CIQA coordinator	B. Mallesh Reddy	07173-222225	9970078081	-	reddy897897@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
Maharashtra	Gondwana University	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	15-10-2003	View Document
12B of UGC	15-10-2003	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Asifabad road, Rajura Dist. Chandrapur, Maharashtra 442905	Rural	8	1000

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/C	Duration in Months	Entry Qualificatio	Medium of Instruction	Sanctioned Strength	No.of Students

Self Study Report of SHREE SHIVAJI ARTS, COMMERCE AND SCIENCE COLLEGE

	course		n			Admitted
UG	BA,General	36	HSSC	Marathi	660	632
UG	BSc,General	36	HSSC Science	English	360	42
UG	BCom,General	36	HSSC Commerce	English,Marathi	360	262
UG	BSc,General	36	HSSC Science	English	360	120
UG	BSc,General	36	HSSC Science	English	360	208
PG	MSc,Zoology	24	B. Sc. with Zoology	English	46	41
PG	MA,English	24	B.A.	English	160	17
PG	MA,Marathi	24	B.A.	Marathi	160	32
PG	MA,History	24	B.A. with History	Marathi	160	31
PG	MA,Political Science	24	B.A. with political science	Marathi	160	56
PG	MA,Sociology	24	B.A. with sociology	Marathi	160	67
PG	MA,Home Economics	24	B.A. with home economics	Marathi	44	7
PG	MCom,Com merce	24	B. Com.	English,Marathi	168	138
Doctoral (Ph.D)	PhD or DPhil,English	60	M. A. English	English	22	16
Doctoral (Ph.D)	PhD or DPhil,Marathi	60	M. A. Marathi	Marathi	14	7
Doctoral (Ph.D)	PhD or DPhil, Political Science	60	M. A. Political Science	Marathi	30	29

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	3				5				30			
Recruited	3	0	0	3	4	1	0	5	10	5	0	15
Yet to Recruit	0				0				15			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				19			
Recruited	0	0	0	0	0	0	0	0	10	9	0	19
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				23
Recruited	9	5	0	14
Yet to Recruit				9
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				18
Recruited	7	1	0	8
Yet to Recruit				10
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	3	0	0	3	1	0	5	4	0	16
M.Phil.	0	0	0	0	0	0	1	1	0	2
PG	0	0	0	1	0	0	4	0	0	5
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	1	1	0	2
PG	0	0	0	0	0	0	8	8	0	16
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	1		0		1

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	459	0	0	0	459
	Female	805	0	0	0	805
	Others	0	0	0	0	0
PG	Male	118	0	0	0	118
	Female	271	0	0	0	271
	Others	0	0	0	0	0
Doctoral (Ph.D)	Male	41	0	0	0	41
	Female	11	0	0	0	11
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	92	88	108	103
	Female	169	131	126	147
	Others	0	0	0	0
ST	Male	86	77	95	100
	Female	104	88	79	98
	Others	0	0	0	0
OBC	Male	359	345	297	293
	Female	782	708	621	718
	Others	0	0	0	0
General	Male	60	55	57	40
	Female	92	83	81	84
	Others	0	0	0	0
Others	Male	16	17	18	17
	Female	1	1	1	1
	Others	0	0	0	0
Total		1761	1593	1483	1601

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	Our institution is multi-disciplinary with Arts, Commerce and Science disciplines. We have all the requisite infrastructure which includes number of class rooms, laboratories, instruments, equipment and teaching tools. There is sufficient number of basic subjects in all the available streams in college. Teaching faculties are competent to adopt bilingual mode of teaching using English, Hindi and Marathi as medium of instruction. The institution is fully prepared to implement multidisciplinary and interdisciplinary courses soon after the decision of implementation by affiliating university.
2. Academic bank of credits (ABC):	For the forthcoming NEP implementation from the

	<p>academic year 2023-24 the institution informed all the students for compulsory registration with ABC. As a result students have completed their registration with ABC. As soon as the university informs about the introduction of credit system, our college will implement it.</p>
3. Skill development:	<p>The college does not run skill courses as such in the form of full time program/courses, but the college runs skill based certificate courses namely, certificate course in Vedic mathematics for computational skills of the students. Certificate course on composting and certificate course in communication which enhances employment skill of the students. Apart from this the college conducts many activities for development of soft skills among the students especially personality development, leadership skills, team management, etc. through NSS and cultural programs.</p>
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	<p>Presently we are offering B. A. and M. A. in Marathi medium, B. Sc. and M. Sc. in English Medium and B.Com. and M. com. in English and Marathi medium. To ensure accessibility for all students, we use English, Marathi, and Hindi as the languages of instruction. With the adoption of the National Education Policy (NEP) 2020 in next academic session 2023-24, our institution plans to introduce courses on Indian culture and traditions like ethno-botany, ethno-medicine, tribal culture, tribal arts, etc. in the upcoming academic session.</p>
5. Focus on Outcome based education (OBE):	<p>We have fixed the program outcomes (PE), course outcomes (CO) and the same is made available on website for all the stakeholders. Our entire teaching learning process assesses students' attainment of the said outcomes. The course outcomes are observed and measured through teaching classes, unit tests, assignments, seminars. For the attainment of program outcomes, the college offers ample opportunities to develop various skills through different activities and events organized by various units and cells like cultural department, NSS, sports, certificate courses etc. Different activities in the college target students' basic skills, intellectual skills, interpersonal and personal skills. The university while designs the curriculum in consonance with the expected program outcomes to be attained at the end of degree program.</p>
6. Distance education/online education:	<p>Our college has all the facilities required for online</p>

teaching and our teachers are skilled enough to teach online. During the COVID lockdown situation (2020-21 and 2021-22) we have conducted online lectures through Google Meet and Zoom and also uploaded the recorded video classes on YouTube to provide flexibility and accessibility to those students who have internet issues. The institute as well as the university has conducted the online examination using Google form and some special software. We conducted many conferences, workshops and seminars in online mode. Overall, our institution is able to adapt hybrid mode of pedagogy to provide quality education to students.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes, ELC club was formed in the college on 25/9/2019 and it is functional.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	College has functional Electoral Literacy Club. Total 36 students are registered in ELC. Among them, Ku. Aarti Bhalerao appointed as President, Mr. Santosh Niranjane as vice president, Mr. Siddharth Chwhan as Secretary. Two students, Mr. Parvez Baig and Ku. Aarti Bhalerao are selected as Brand ambassadors from the college. NSS coordinator Mr. Gurudas Balki was appointed as Faculty coordinator for ELC.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	Various activities have been carried out to promote voter awareness. College organized debate competition to promote democratic awareness. Organized rallies, students personally interacted with people in rural areas to aware about voting. Programs organized in the college to demonstrate C-VIGIL APP. Students also helped to handicapped persons and senior citizens to reach up to polling centers. NSS volunteers helped old age voters and the physically handicapped to reach polling station during assembly elections.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	Voter awareness drives were conducted during 2019 general elections.

5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.

Every year NSS conduct Voter registration drive for newly admitted students and register eligible students as voters and submit their forms to Tehsil office for voter card.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1653	1583	1464	1575	1744
File Description		Document		
Institutional data in prescribed format		View Document		

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 24

File Description	Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
21	21	22	22	23

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
21.7	22.3	13.4	13.2	26.9

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Since the institution has no direct scope for planning curriculum, we follow the curriculum planned and designed by affiliating university. However, the college faculties participate in meetings of respective board of studies as chairman/member and finalizes the curriculum. We have a planned mechanism for effective curriculum delivery.

At the beginning of the session, principal conducts a general meeting to discuss about the changes if any in the curriculum, objectives, program/course outcomes, overall teaching planning and execution for betterment in teaching learning process. Later, every department organizes its meeting to plan at micro level about allotment of classes and workloads as well as to discuss academic planning and changes in the curriculum. Every department prepares its academic calendar and submits it to IQAC. Later, IQAC prepares a comprehensive academic calendar for the institution for the academic year and the departments and various units/cells adhere to the calendar and implement it at the best possible level. Every day college teachers plan their academic activities to be undertaken and mention it in the college diary and Principal monitors and signs the daily diaries at the end of the day and ensures its execution as per plan. Teaching classes are conducted as per the timetable prepared by the timetable committee. Principal and vice principal supervise the teaching classes as per timetable. Stream in-charges intermittently reviews syllabus covered. Overall review of syllabus taught and teaching related problems is taken by principal through general meeting. Continuous internal examination (CIE) cell prepares a timetable for unit test and also prescribes a new assessment technique to be followed. Accordingly unit tests and model examination are conducted and record of the assessment reports along with question papers are submitted to CIE and also maintained by the department heads. Mentoring cell invites a list of slow and advanced learners from the faculties. As per the need remedial classes are organized for slow learners and additional guidance and support is given to advanced learners so that they can excel in their performance.

Various methodologies like group discussions, student's seminars study tours and field visits are also undertaken to better their learning experience. ICT enabled teaching is adopted by maximum teachers of the college. Principal encourages faculties by his valuable guidance and updates them with the recent guidelines and notifications issued by the university, state government and UGC. Faculties are motivated to participate in FDP, seminars, conferences for recent trends in the respective subjects. Exchange of knowledge through MOUs with other institutions is also carried out for the academic benefit and progression of the institution at large.

During COVID period in the 2020-21 and during work from home situations, we shifted to online teaching with properly planned mechanism. The mechanism included workshop for training faculties for using LMS, creation of What'sApp groups for dissemination of information, teaching by using online platforms like Zoom, Google Meet, and online assessment through Google forms, and Google classroom.

File Description	Document
Upload Additional information	View Document

1.2 Academic Flexibility

File Description	Document
1.2.1 Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)	
Response: 5	
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document

File Description	Document
1.2.2 Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years	
Response: 2.49	

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
76	38	65	21	00

File Description	Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values,

Environment and Sustainability in transacting the Curriculum**Response:**

Since the institute follows the curriculum designed by the university, we have no scope of including such issues into the curriculum as such. In the existing curriculum, the institution runs a compulsory courses on Environment studies and Democracy, Elections and Good Governance for all three disciplines i.e. arts, commerce and science. Environment studies course is compulsory for B.A. Sem I, B. Sc. Sem III and B. Com Sem IV classes. All the students admitted in these classes are engaged in the project works related to environmental issues. The two faculty members of our college design the themes of the projects and assign them to the students. The projects submitted are graded and incentive marks are allotted to the students after their theory examination conducted by college. Democracy, Elections and Good Governance course is compulsory for B.A. Sem II, B. Sc. Sem IV and B. Com Sem III classes.

The college integrates several crosscutting issues into the curriculum under Lifelong Learning and Extension Unit of the affiliating university. Every year first year students of B. A., B. Sc. & B. Com. voluntarily register for this activity. There are total 13 topics under this activity which includes population explosion, environment, sports world, women empowerment, senior citizens, education, employment, child problems and remedies, advertisement, political leadership, exploitation of women, health issues and science & technology. Students choose any two of the thirteen issues and submit assignment-cum-project report including twenty news reports, four articles, two editorials, ten reader's opinion and one essay on the selected topics from the list. University evaluates the assignment and awards incentive marks to the students.

Apart from this the institution organized some activities and programs for inculcation of ideas related to human values, environment etc. The institution organized programs of tree plantation, cleanliness drive, scientific attitude, and social awareness among Kolam tribes, guest lecture on astronomical events and superstitions, preamble reading, guest lecture on human rights, visions and ethics of Shivaji Maharaj, Save the Nature and Save the Future campaign.

1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)**Response:** 37.63**1.3.2.1 Number of students undertaking project work/field work / internships****Response:** 622

File Description	Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the

feedback is made available on institutional website

Response: C. Feedback collected and analysed

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Enrolment percentage

Response: 68.67

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2021-22	2020-21	2019-20	2018-19	2017-18
711	633	826	868	964

2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1096	1084	1216	1216	1216

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

2.1.2 Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 80.89

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2021-22	2020-21	2019-20	2018-19	2017-18
445	400	492	482	538

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
548	542	608	608	608

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document

2.2 Student Teacher Ratio**2.2.1 Student – Full time Teacher Ratio
(Data for the latest completed academic year)****Response:** 78.71**2.3 Teaching- Learning Process****2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process****Response:**

The teaching learning process is one major objective and the strength of our college. Experiential learning, participative learning and problem solving methodologies are adopted to ensure the development of students and facilitate lifelong learning and gain knowledge. Faculty members make efforts in making the learning activity more interactive by adopting the below-mentioned student-centric methods.

Experiential learning

- 1.Faculties in Geography, Home-economics and in science stream use laboratory and practicals for demonstration and teaching.
- 2.Study tours, field visits and industry visits are undertaken every year for exposure and experiential

- learning. In the past five years, 12 field visits, 9 study tours and 3 industry visits were conducted.
3. Every year many students participate in classroom seminars in college, university seminars at other places.
 4. Students also participate in debate competitions, poster competition.
 5. Some department conducted certificate courses (Spoken English, Vedic maths, organic composting) that provide experiential learning as well as participative learning.
 6. Sophomore students prepare projects on environment related issues compulsorily. Project preparation is also compulsory for final year students of commerce in UG and PG programs.
 7. Department of Geography conducted survey on socio economic and agricultural survey

Participative learning

1. Students are encouraged to participate in seminars, group discussion, *kavya lekhan spardha* (poetry writing competition), quiz competition, ppt presentation etc.
2. IQAC conducted soft skill training program for students with hands on training on Microsoft word, excel, power point.
3. Annual cultural program – This is organized every year for the students of the college to give a vent to their creativity but in pandemic few programmes conducted online.
4. Students participated in MINI Mathematics Training and Talent search programme at Visvesvaraya National Institute of Technology

Problem solving methodologies

Departments encourage students to acquire and develop problem-solving skills. It is mainly developed among students through regular assignments of subject related questions. The problem solving methodology is also developed among students through NSS camps where students are divided into groups and tasks are given to them to handle on their own. All academic activities are aimed at elevating the students knowledge, skills and build confidence in them.

2.4 Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

Response: 60.56

2.4.1.1 Number of sanctioned posts year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
36	36	36	36	36

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 98.17

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
21	21	22	21	22

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

The college has transparent and robust evaluation process in terms of frequency and variety. Our college follows the guidelines of Gondwana University, Gadchiroli.

IQAC in the college has prepared academic calendar of the college. As far as possible we adhere to the schedule of unit test and prefinal examination given in academic calendar. Continuous Internal Evaluation Cell is functional and it coordinates the internal examination activities and disseminates the examination related information and schedule through notices. Every year two unit tests are conducted. In some years, CIE conducted prefinal/model examination also. In every academic year two units and one innovative examinations were conducted.

CIE encourages the teachers to adopt innovative assessment methods such as Open Book Tests, MCQs, Quiz, Surprise test etc. on a continuous basis before semester-end examinations held by the university. The teachers have a choice to select any innovative assessment method suitable to their syllabus content. Apart from this, classroom seminars, oral examinations, group discussions, home assignments, are also considered for assessment of students performance.

Dates for the same are conveyed well in advance to all students. CIE maintains the data of Unit tests and pre final examinations. The record of seminar, assignments, surprise test, open book test, project reports, attendance of engaging classes are maintained by respective teachers. The performance in the test is transparently assessed by them. The subject teacher briefs the students in the classroom about their attendance and performance in the internal examinations. Students are free to interact with the teacher to resolve grievances if any, regarding the assessment.

After conducting units tests, pre-final/model examinations or innovative tests, the answer books are evaluated and given to students. If the students face any grievance related with evaluation, he/she brings to the notice of the concerned teacher. Such grievances are sorted out there and then mostly in the classroom. Secondly, if the student is absent he/she can consult the teacher in the department as per his/her convenience. If the student is not satisfied he/she can report the grievance to head of the department or stream in-charge. At the end, upon dissatisfaction, the student can report the matter to Principal. Principal in such cases invites the teacher and the assessment record and sorts out the grievances. Complete transparency is maintained in the assessment. In case of any grievances regarding internal assessment, the student is free to interact with the teacher and get it resolved.

2.6 Student Performance and Learning Outcomes

2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

Programme outcomes and course outcomes for all Programme offered by the institution are stated and displayed on website and communicated to teachers and students.

The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

- Hard Copy of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students.
- The importance of the learning outcomes has been communicated to the teachers in every IQAC meeting and College Committee meeting.

The faculty members and mentors are communicated to the students in the formal way of the discussion in the classroom.

Our college is affiliated to Gondwana University, Gadchiroli. We offered Under Graduate, Post Graduate and Research programs and courses under the Faculty of Arts, Commerce and Science. For these programs

and courses, the institute followed the curriculum designed by our affiliated university. The Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the institution and the same are communicated to the students in the formal way of the discussion in the classroom.

The College took care of the attainment to measure the POs, PSOs and COs and implemented the mechanism as follows:-

- The institute followed the Academic Calendar of our affiliated university.
- All the subject teachers maintained Academic Diary in every academic year.
- All the subject teachers prepared Semester-Wise evaluation Reports.
- Internal examination committee analyzed evaluation reports of results.
- Institute considered Feedback from the Stakeholders for the attainment of PO, PSO and CO.

After measuring attainment of POs , PSOs and COs, it has been observed that the strength of the students as well as passing percentage of the students is increasing progressively. Besides, students' progression to the higher studies that is from Under Graduate to Post Graduate seems to be increasing consistently. Employment capacity of students is increasing.

Those students who attain a position in the university rankings, cultural activities are specially felicitated in the institution to recognize their achievement and to also inspire others to emulate their feat.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2 Attainment of POs and COs are evaluated. Explain with evidence in a maximum of 500 words

Response:

Our college is affiliated to Gondwana University, Gadchiroli. We offer Under Graduate, Post Graduate and Research programs and courses under the Faculty of Arts, Commerce and Science. For these programs and courses, the institute followed the curriculum designed by our affiliated university. The Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the institution and the same are communicated to the students in the formal way of the discussion in the classroom.

The college tries to measure the attainment of POs, PSOs and COs though following mechanism:-

- The institute follows the Academic Calendar of our affiliated university.
- All the subject teachers mention the daily plan and unit wise plan in daily diaries and carry out the teaching classes as per the teaching plan.
- All the subject teachers prepare Semester-Wise evaluation reports which shows the progression of students.
- Evaluation reports are discussed in the teaching staff meeting with principal.
- Principal analyzes Feedback from the students for the attainment of PO, PSO and CO.

The students achieving meritorious positions in the university rankings are specially felicitated in the institution to recognize their achievement and also to motivate others for excellence.

2.6.3 Pass percentage of Students during last five years (excluding backlog students)

Response: 88.51

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
479	500	296	315	313

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
523	510	302	422	393

File Description	Document
Institutional data in the prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.6

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description

Document

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

In consonance with the vision of empowering youth through access to higher education, the institution is actively engaged in creating an ecosystem for innovations and transfer of knowledge to the society through teachers, students and researchers.

Human Resources: In order to cater research in different subjects of arts and science eight research supervisors are active in research. Out of them, three are working as a associate research supervisors for other institutions as well. However, five faculties from other institutions have been actively working as associate research supervisors to guide the students of this institution for doctoral research.

Institution of Higher Learning, Research and Specialized Studies: Our institution already has been running 'Centre for Higher Learning, Research and Specialized Studies (CHLRSS) in Political Science. Now, the institution has been started the centre the same in English and Marati for doctoral research (Ph. D.). Research Advisory Committee (RAC) of the college operates following the strict norms and conditions for the doctoral research. Total 55 students have been enrolled for Ph.D. programmes in English, Marathi and Political Science.

Research Infrastructure: We have a separate room allotted for running CHLRSS centre with three cabins for three subjects and the room is well equipped with required ICT facility, books, collection of theses and

reference books. Similarly, adequate facilities for catering the research in Zoology is available with the institution and the departmental faculties carry out research in toxicology and enzyme kinetics of fish in collaboration with other institution without signing any MoUs.

Collaborations: The institution has signed MoUs with six colleges for sharing of resources and has successfully organized many conferences/seminars in collaboration. Institution has organized number of conferences, workshops and seminars in collaboration with other institutions with which formal MOUs have not been signed. Similarly, guest lectures, faculty exchange, workshops and international conferences have been successfully organized in collaboration with these organization.

Knowledge Transfer in terms of animals and plants: Department of Botany took initiative in 'Vermicompost' preparation through which many students took the advantage by learning how to make vermicomposting for agriculture usage and for their home gardens. The department has also cultivated medicinal plants in campus and the faculties provide knowledge of these plants to the students. Department of Botany shares the knowledge of ethnobotany among the students for promoting the use of medicinal plants for many ailments. Similarly, contributing towards conservation of bird, bees and butterflies, Department of Zoology has organized an online and offline awareness programme for students of the colleges.

Knowledge Sharing: Central library of the college serves as a resource centre for sharing of knowledge among teachers, students and research scholars. Besides this, some departments have their own library with adequate number of books to read for sharing the knowledge. Apart from this, we have also opened a new library at Rajura bus stand which is facilitated with numerous books.

3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 3

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1	1	0	1	0

File Description

Document

Institutional data in the prescribed format

[View Document](#)

3.3 Research Publications and Awards

3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list

during the last five years

Response: 0.79

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
4	9	6	0	0

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Link to re-directing to journal source-cite website in case of digital journals	View Document
Links to the papers published in journals listed in UGC CARE list or	View Document
Institutional data in the prescribed format	View Document

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 1.88

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
12	9	7	11	6

File Description	Document
List of chapter/book along with the links redirecting to the source website	View Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document

3.4 Extension Activities

3.4.1 Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

To raise awareness among students and develop social responsibility, the college organizes variety of extension activities. Our students actively participate in various social service activities organized by different departments, cells, units of our college. National Service Scheme unit is highly active and functional and engages the students in a variety of community outreach initiatives.

Numerous extension activities aim to not only sensitizing the students about various social issues but also giving back to the community and encouraging community involvement.

Every year, NSS organizes a residential seven-day special camp in adapted village and through this camp various activities like cleanliness drive, tree plantation, water conservation through construction of bunds, road construction, social survey and interaction, awareness on environment and women empowerment, promotion of national integrity, AIDS awareness, health check up camp, veterinary checkup camp, farmers meet etc are organized. During NSS camp, eminent guest speakers are invited to deliver talk on different social issues which make students aware of social problems of community.

Every year, NSS organises blood donation camp in college premises in which students as well as college staff donate blood which is sent to government blood bank. Other than this, students were given hands on training on disaster management in collaboration with Tahsil office Rajura & SDRF. Vaccination drive was organised by NSS unit during COVID-19 pandemic. Legal Guidance Awareness Programme, Cancer Awareness Programme, Voters Awareness Programme, Rally for fund collection for flood affected people, EVM/VVPAT handling awareness Programme, Agricultural related Guidance program, workshop on Road Safety, Cyber Crime, legal provisions on Women's Safety, Wardha River basin cleaning campaign etc. were organised by NSS unit successfully. Our NSS volunteers helped handicapped and old age voters for voting during assembly election. A debate competition was organized on “Role of New Voter in Strengthening Democracy” under SVEEP Program for Voter Awareness by NSS unit.

During COVID-19 period, NSS and home-economics department prepared 12000 masks and our NSS volunteers and staff members distributed these masks in different villages in Rajura tehasil. In the past five years, NSS unit organized several activities under *Swachh Bharat Abhiyan* which includes cleanliness drives inside and outside the campus and rallies for awareness. Considering the genuine works of NSS, the

college has received four university and state level awards and nomination for national award.

Apart from NSS unit, the various departments and cells of the college also organised various extension activities like Personal Health and Hygiene awareness programme, Diet awareness, Tree Plantation, scientific attitude & awareness programme on black magic act, cleanliness drive, yoga and meditation etc. The practice of observing No Motor Vehicle Day and Zero power hour day was followed throughout the academic year 2018-19 by IQAC.

Thus, institution motivates sensitizes students for their responsibilities towards social issues. All these mentioned activities have a positive impact on the students, and it has strengthened student community relationships, leadership skills, and self-confidence among students. It also helps in cultivating the hidden personality of students and creating responsible citizens.

3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

Response:

NSS Unit of the college got the Best NSS Unit of the Maharashtra State award for the session 2020-21. This award was received by Principal of the college Dr S. M. Warkad at Patkar Auditorium, Smt. Nathibai Damodar Thakarsi University Mumbai by the hands of Hon'ble Uday Samant, Minister of Higher and Technical Education on 25th April 2022.

Mr Gurudas D Balki received the best NSS program officer 2020-21 award of Maharashtra state on the same pulpit. He was honoured with a shawl and a memento. Principal Dr S. M. Warkad, Vice Principal Dr R. R. Kherani was along with him during the ceremony.

In the same year i.e. for the session 2020-21, NSS unit of the college got the best NSS Unit award of Gondwana University, Gadchiroli. And Mr Gurudas D. Balki received the best NSS program officer award of Gondwana University, Gadchiroli.

Mr Vishal Manohar Shende received the Best NSS Volunteer award of Maharashtra state and Best NSS Volunteer award of Gondwana University, Gadchiroli for the session 2020-21 for his active participation in different extension activities organised by NSS unit and different units and cells of college.

Various extension activities like cleanliness, tree plantation, water conservation through construction of Bandhara, road construction, Shramdan, Social interaction, Environmental awareness, Women empowerment, National Integrity, Aids awareness, Health check up camp, Blood donation camp, Vaccination drive during COVID- 19 Pandemic, Legal Guidance Awareness Programme, Cancer Awareness Programme, Voters Awareness Programme, Rally for fund collection for flood affected people, EVM/VVPAT handling awareness Programme, activity like cleaning of Wardha river carried out by NSS and involvement of Students and staff contributed towards winning the Best NSS unit Award at both university and state level.

File Description	Document
Upload Additional information	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 25

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
5	5	5	5	5

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document

3.5 Collaboration

3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 06

File Description	Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

The institution has adequate infrastructure with enough physical and academic support for teaching learning process of different courses of under graduate and post graduate students of Arts, Commerce & Science. The campus, is spread over an area of 8 acres comprising five buildings of well-furnished and equipped classrooms with proper ventilation, laboratories which are well equipped with multiple sets of apparatus.

College has separate ICT Room with smart board. It is provided with LCD projector, Audio Visual aids and Public Address system, Well-furnished computer lab which is equipped with latest configuration of desktops and software. CHLR for English, Marathi and Political Science have separate space with necessary facilities for research and presentations. IQAC has separate room with all facilities for meetings and data maintenance.

There is a boys hostel of capacity 25 and girls' hostel of capacity 25. All the necessary and basic requirements of the students are provided in the hostel.

The institution has a Central library with seating capacity of 200. Library is integrated with spacious reading rooms, browsing center with 10 computers to facilitate e-learning. Library is digitized with LMS software. College has extended library near Rajura bus stand as library cum reading room. It is free of cost, open 24 hours and accessible for students and general public. College has two broadband connections of 100MBPS each. Internet facility is provided through five routers and LAN connection to all the departments.

The Institution has adequate facilities for sports, indoor, outdoor games, cultural activities etc. The institution gives utmost importance to the overall mental and physical health of the students and for that organizes various sports, games, and cultural activities regularly.

College has well equipped Gymnasium for men having area of 93.72 sq. mt and gymnasium for women having area of 55.38 sq.mt. College has large ground with boundary wall, stage and seating arrangement to facilitate various outdoor game like Football, Kabaddi, Volleyball, Net Ball, Basketball, Disc Throw, Shot Put, Badminton, Cricket, Half Marathon, Kho – kho, Running, Relay Race, Javelin throw and athletics. Also have a separate ground with lighting facility in the backyard of the college for long tennis, volley ball and badminton. Indoor facilities provided in the department are Chess, Carrom, Table Tennis, Boxing and Weight Lifting. College in collaboration with an NGO conducts daily yoga classes (Yog nrutya) for students and general public.

Cultural department of the college organizes various curricular and extra-curricular activities in college campus throughout the year. There is a separate department for cultural committee. College has an auditorium hall having seating capacity of 200 students and provided with LCD projector, audio-visual facility and public address system. College also has open stage system in front of the main building for annual cultural meet and other large scale programs.

The college is established in such an environment which is congenial for teaching- learning, conduct of co-curricular, extracurricular activities besides being eco-friendly as a part of vision of the institution.

Above all the institution has inspiring skilled and experienced faculty members who are continuously imparting knowledge through effective and efficient teaching-learning practices.

4.1.2 Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 27.18

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
14	4.8	3.7	0.8	3.2

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

College library is automated with Library Management System (ILMS) Libman version 0.1 software. College purchased the software during 2011-12 session but the library is fully automated since 2017-18. There are three reading rooms in the library for students and one for staff. Students and staff regularly

visit the library for newspapers, journals, competitive exam books, text books and reference books.

Our new library building near bus stand is open for 24 hours. Students from our college and other institutions also utilize the reading room facility for competitive exam preparation.

INFLIBNET resource database the N-LIST is subscribed for college use. It provides access to 6000+ journals, 1,64300+ ebooks under N-LIST and 6,00000 ebooks through NDL.

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection *Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

Response:

The institution has appropriate IT facilities to facilitate teaching learning and process. All the departments have computers, printers and internet facility. LCD projectors are available in Seminar hall, ICT room, CHLR, Botany and Zoology labs, IQAC, Library and 06 class rooms. There is a smart board in ICT room and two book readers for the use of teachers.

Office has 06 computers, 06 printers, 01 scanner and provided with Wi-Fi internet facility. Principal office and management office are also equipped with computers, printers and Wi-Fi connection. Library is integrated with Spacious browsing room with 10 computers to facilitate E-learning for students. Well-furnished computer lab equipped with latest configuration Desktops and software with Internet Connection for students. Examination department is provided with Computer, printer and two Jumbo copier machines for online question paper delivery during university examination. Other than this, college also has photocopy facility for students at 50% discount rate in library.

The college has two broadband connections of 100MBPS each. Internet facility is provided through five routers and LAN connection to all the departments.

College frequently updates IT facilities whenever requires. During COVID-19 lockdown period teaching method was shifted to online mode. During that period college purchased web cameras, collar mikes and added one more 100 MBPS broadband connection for ease of online classes.

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

Response: 413.25

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 4

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 22.85

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
4.2	6.9	7.18	2.3	1.7

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 55.98

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1075	870	1091	788	665

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	View Document
Institutional data in the prescribed format	View Document

5.1.2 Following capacity development and skills enhancement activities are organised for improving students' capability

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years**Response:** 18.32**5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
110	364	256	617	122

File Description**Document**

Institutional data in the prescribed format

[View Document](#)**5.1.4 The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases**

- 1. Implementation of guidelines of statutory/regulatory bodies**
- 2. Organisation wide awareness and undertakings on policies with zero tolerance**
- 3. Mechanisms for submission of online/offline students' grievances**
- 4. Timely redressal of the grievances through appropriate committees**

Response: C. 2 of the above**File Description****Document**

Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance

[View Document](#)

Proof related to Mechanisms for submission of online/offline students' grievances

[View Document](#)

Proof for Implementation of guidelines of statutory/regulatory bodies

[View Document](#)

Details of statutory/regulatory Committees (to be notified in institutional website also)

[View Document](#)

Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

5.2 Student Progression

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 24.91

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
117	131	67	93	66

5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
479	500	296	315	313

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document

5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0.63

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2021-22	2020-21	2019-20	2018-19	2017-18
5	01	01	0	02

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 12

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	1	9	2	0

File Description	Document
list and links to e-copies of award letters and certificates	View Document
Institutional data in the prescribed format	View Document

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 14.6

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
22	7	17	15	12

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Alumni association of the college is not registered, but it is very active and organizes several college activities. The executive body of alumni organization conducts consistent meetings every year for planning and execution of activities and maintains minutes of the meetings as well. In the past five years, since 2017 alumni has conducted 11 meetings of executive body. Alumni has conducted 07 programs in the past five years which include state level debate competition, *Kavi Sammelan* (get together of poets), drama workshop and personality development camp, university level folk dance competition, study tour and survey of Kolam tribe villages, university level debate competition and tree plantation program. Apart from this, alumni extended support for college program of 12000 masks distribution in nearby villages during COVID 19 pandemic. During pandemic, the college had established shelter home for people migrating from adjacent state of Telangana to Maharashtra. Alumni also actively worked for serving food to the migrating people and to those staying in shelter home during pandemic. Every year, members of alumni voluntarily visit our college NSS camp and they actively participate in the various activities and programs to be carried out in the village. They also guide and motivate NSS volunteers for social works. Exercising social commitment, in tune with the vision and mission of the institution, alumni provided financial assistance of Rs. 25000 to a student of college whose house was collapsed due to heavy rainfall. The member of Alumni Association regularly interact with the principal, management and the staff members and discuss regarding the overall development of the college. They also provide written feedback through college feedback form and give suggestions for improvement. Their suggestions are accepted and corrective action is taken in the interest of the institution.

File Description	Document
Upload Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 *The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*

Response:

As per the vision and mission of the institution, the execution of various activities and programs are governed in a systematic manner as shown

- By keeping in mind the vision and mission of the college activities are planned every year.
- Principal conducts a meeting in the beginning of academic session and instructs the heads of various departments/cells and faculties to execute the activities as planned in academic calendar.
- Principal monitors the academic calendar and ensures the execution of activities.
- Significant policies and resolutions approved in IQAC meetings are discussed in College Development Committee and upon finalization the decision are disseminated to teaching and non-teaching staff thorough Principal meet as well as through notices.
- Various committees and cells have been established to plan and execute the academic work related to different areas and fields.
- Further micro planning and execution is done by relevant committees/cells
- Having a mission of facilitating education to the economically poor students, the institution provides fee concession and waives the fees.
- Principal and management decides new courses to be introduced for enhancing academic flexibility and mobility for students.
- The institution prepared Perspective Plan for next five years from 2017 to 2022 and worked in consonance for its execution.
- Leadership and governance is visible in the infrastructural and technological augmentation done in the past five years with the construction of buildings, rooms and purchase of requisite technological devices and instruments.
- The admission to various courses and programs is given on 'first come, first serve' basis. As a result, more than 90% of the students admitted every year are from backward classes.
- Education is provided at the minimum cost. The students are allowed to seek admission with payment of minimum amount at the beginning of the session and pay the fees in easy instalments.
- The students are given facility to clear the unpaid dues as per their convenience.

No student is forced, harassed, or expelled if he/she fails to pay the dues in time.

- As per the vision and mission, the college makes constant efforts to provide the best infrastructural learning resources, technology up-gradation, and new methodological tools to impart high quality of education to the students.
- In the past five years, the college has decentralized the administrative as well as academic work by appointing vice principal and three separate stream in-charges for arts, commerce and science discipline.

- One senior faculty has been appointed as in-charge of P.G. courses. A co-ordinator has been appointed for CHLR
- IQAC and NAAC related works have been decentralised with the appointment of seven criterion co-ordinators.
- The college has established College Development Committee with members nominated from teaching and as well as non-teaching staff members.
- Members of non-teaching staff and student representative have been appointed as IQAC members as a part of participative management.
- To develop leadership skills among all faculties, they are involved in different committees and cells in rotation system.

6.2 Strategy Development and Deployment

6.2.1 The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

After accreditation in 2017, the perspective plan of the institution was prepared for next five years. The goals and objectives to be achieved in the coming five years were marked out in the plan. This planning is in consonance with the vision and mission of the college. At the beginning of the academic session, principal reviews the targets to be achieved in the year as per the prospective plan. Further, principal in consultation with the management body, makes budgetary provision for the new purchase and constructions, academic facilities and fulfilment of pre- decided goals. From the entire perspective plan, we successfully achieved some of the things as given below.

- As per the perspective plan, research centre for higher learning (CHLR) for Ph.D. program in English, Marathi was started in 2020-21.
- Since 2017, six faculties obtained Ph.D. and four faculties were recognized as new research supervisors. At present there are nine faculties working as

research supervisors.

- In the post accreditation period, a separate IQAC room, boys hostel and new building with classrooms and departments were constructed with all required facilities.
- Library was extended with the construction of new reading room.
- Under technology up-gradation, LAN facilities were provided in all departments of the college and ICT facilities have been provided in some class rooms with provision of computer, internet and LCD projector.
- In the post accreditation period, new software was purchased for office use.
- Apart from central and state government scholarship schemes, new scholarship scheme by HPCL was started and maximum students got benefitted.
- As a part of creation of education friendly environment, the college made suitable arrangement of offline and online learning through recorded lectures as well as online
-

Since ours is a private aided institution, the management body is the highest authority that formulates plans and executes its functioning. The principal is the chief administrative officer to monitor administrative and academic activities. The vice principal and office superintendent support the administrative and academic work. To ease administrative and academic monitoring different cells/units have been established. There are 15 fully functional major cells/units to execute academic and administrative works for excellence that include IQAC, continuous internal evaluation(CIE) cell, Competitive and carrier guidance cell, centre for higher learning and research (C.H.L.R), capability enhancement cell, feedback committee, collaboration cell, N.S.S., cultural committee, eco-friendly committee, women welfare and grievance committee, internal complaint committee, alumni association, research & extension committee, website committee. These cells and committees function consistently and report to the principal about planning, execution and progression.

Different committees and subcommittees work under the directions, guidelines and monitoring of these criterion coordinators and heads of concerned committees.

The institution follows the rules and regulations of the UGC, Revised Maharashtra Public University Act: 2016 and statutes of Gondwana University, Gadchiroli for the recruitment, academic and administrative works.

File Description	Document
Institutional perspective Plan and deployment documents on the website	View Document

6.2.2 Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has performance appraisal system, effective welfare measures for teaching and

non-teaching staff and avenues for career development/progression

Response:

The college follows performance based appraisal system (PBAS-API) for teaching faculties. All the faculties fill up the PBAS based API forms at the end of every academic session by incorporating their individual contribution and performance in various areas of curricular, co-curricular, extracurricular activities and research and innovative pedagogy. These forms are scrutinized by IQAC members in presence of Principal. Depending upon the performance, the faculties are instructed for improvement in the areas where the faculties' performance is not up to the mark.

If any faculty is due for promotion through Career Advancement Scheme as given by UGC and state government, he has to notify principal through application and proposal. Upon receiving approval by the management board, the proposal is verified, scrutinized by Research Assessment Committee of the college and IQAC members and the same is forwarded to university for further action of promotion.

PBAS based API forms are not applicable for non-teaching employees. Hence their total performance is taken into account. For non-teaching employees, the superintendent invites application for promotion from the eligible employees. The applications thus received are scrutinized by Principal. Upon finding the employee eligible as per the criterion of state government for promotion, the same application is forwarded to management body for approval and recommendation. Once approved by management, the proposal is communicated to Joint Directors office for further action.

The institution has introduced many schemes for the welfare of teaching and non-teaching staff. The institute provides financial assistance in various categories of research and professional development for teaching staff. Similarly it provides helping hand to all the staff members in critical situations like deaths, hospitalizations etc. The details of the same are as follows.

The college has introduced following welfare measures for teaching staff.

- Provision of Rs 5000 for field projects/research projects by faculties.
- Provision of incentives for getting awards/rewards; State level-Rs. 2000, National Level- Rs. 3000 and International level award- for; Rs. 5000 in four categories namely Best Researcher Award, Young Researcher Award, Best paper award and Best presentation award.
- Provision of Rs. 1000 or 50% (whichever is less) for attending International seminar/conference with paper presentation
- Provision of Rs 2000 or 50% (whichever is less) for Life membership fees of subject associations of national/international level bodies.

We have a cooperative society i.e. *Adarsh Shikshan Prasarak Mandal's Karmachari Sahakari Patasanstha*, for teaching and non-teaching staff of all the sister institutions of the society. It offers welfare measures apart from provision of personal loan.

- Loan facility up to 10 lacs for teaching and Rs 5 lacs for non-teaching employees.
- As a token of encouragement cash prizes are given to the wards of the employee for outstanding achievement in their studies.
- On the death of family members of any employee a financial assistance for funeral expenses up to

2000 rupees will be provided.

- Provision of Rs. 5000 for wedding ceremony of wards of employees and Rs 1000 for hospitalization of employees.

File Description	Document
Upload Additional information	View Document

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 2.75

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
01	02	00	00	00

File Description	Document
Policy document on providing financial support to teachers	View Document
Institutional data in the prescribed format	View Document
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	View Document

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 36.52

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
13	12	09	05	03

6.3.3.2 Number of non-teaching staff year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
00	06	00	00	00

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document

6.4 Financial Management and Resource Mobilization**6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)****Response:**

Our institution has well formulated mechanism to monitor the financial resources. The annual budget is prepared well in advanced as per the requirement. Every department prepares its approximate expenditure and submit to the office. From the available fund of the institution spends accordingly.

Our institution also receives donations of 2024250/- in the form of amount and things from various non-government bodies and individual philanthropies for various activities.

Internal Audit: An internal audit is done by hiring C. A. Every year our college submit cash book, ledgers, vouchers, fees register, bank pass book, grand sanctioned letter from different agencies and other relevant documents such as stock register, quotation of purchases and its bills and salary registers. The auditor verifies and does the audit and submit audit statement at the end of every financial year.

External Audit: Every financial year, at the end, The Joint Director, Higher Education, Nagpur Division, verifies the internal audit done by the institution. Finally the Accountant General office does the audit periodically.

File Description	Document
Upload Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

After accreditation of second cycle in September 2017, IQAC was reconstituted as per new guidelines. Aiming the sustenance of quality in all areas, old committee and cells were restructured by dissolving some old cells and units. Some new cells/committees namely Continuous Internal Examination (CIE) Cell, Mentoring committee, Online Feedback committee, Competitive Examination and Career Guidance Cell etc., were formed. Targeting the institutional growth, IQAC prepared Perspective Plan of the institution for the next five years and tried to work in consonance with the plan. To ensure smooth qualitative work in teaching learning, research, professional development, facilities and amenities, extension work etc., seven criterion coordinators were shouldered the responsibility of their respective criteria. With the suggestion of IQAC, three stream in-charges and a coordinator for postgraduate programs were appointed for coordination and smooth execution of work. IQAC has submitted all AQARs within the given timeframe. IQAC conducts regular meetings with stakeholders like staff, students, alumni etc. Minutes of all meetings of IQAC are properly maintained. To keep tracking of the academic events and programs and maintaining record of programs and events for retrieval of data, IQAC started maintaining daily IQAC diary which records the events/programs happened in brief and updates the diary on daily basis. With the suggestion of IQAC, the college got ISO: 9000 certification. IQAC has conducted numerous workshops/webinars on Intellectual Property Rights and has motivated faculties to organize national/international level professional development activities. Every year IQAC invites academic calendar from all units, cells, departments and prepares comprehensive academic calendar. As far as possible, the academic calendar is adhered for its implementation. At the end of the year, IQAC invites annual reports from all cells/units and departments and reviews their annual reports and provides suitable suggestions for academic progression and excellence.

The institution reviews its teaching learning process and methodology of operation at three levels. First, the heads of the department during its departmental formal and informal meet discuss the issues related to teaching learning including methodology and endorse suitable measures for improvement. In the second stage, principal discusses the issues during teaching staff meeting. Thirdly, IQAC reviews it through its meetings and takes suitable resolution for overall improvement. Continuous Internal Examination Cell prepares schedule of unit tests and model examination. Faculties identify the slow and advanced learners and provide remedial teaching to the slow learners as per their requirement. Advanced learners are guided by the respective faculties. Mentors provide personal counseling to the mentees. CIE motivates the faculties to adopt any one innovative method of evaluation like surprise test, MCQ, open book examination, seminars etc. Feedback committee submits feedback analysis of individual teachers to IQAC for further corrective action. IQAC in its meet reviews the feedback and Principal instructs and guides the faculties accordingly for overall improvement. Regularity and punctuality of faculties in engaging lectures is continually monitored through classroom visits and observation.

To sum up, IQAC is fully functional and has tried to systematize its work in every field by charting new strategies and processes.

6.5.2 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: B. Any 3 of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
NIRF report, AAA report and details on follow up actions	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years. Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

The institute champions gender equity and strives to make the staff and students sensitive towards gender-based issues and problems by organizing various programs.

The number of girls admitted in all programs in the last five years is more than the number of boys in our institution. The institute does not make any discrimination on the ground of gender. Ours is institution of coeducation where boys and girls are studying in all disciplines and courses. For organizing any activity, equal opportunity is given to all genders. In the classroom there is mixed seating and boys and girls are free to seat at any place irrespective of gender. During practical sessions in laboratory, group of students assigned to work consist of both genders. In every program, boys and girls do work as volunteers and they work together. The headship of committees or responsibility of college related assignment or work is given to male and female employees equally irrespective of gender. We do not follow gender disparity in any of the program or activity conducted inside and outside campus.

Gender sensitization programs/activities

The college organizes various activities and programs every year to sensitize all about gender related issues. In the past five years following activities for women empowerment, and gender sensitization were organized by the college.

International women day was organized on 8 March 2018.

Guest lecture on gender equality on 8 March 2019 and training for dress stitching and beauty parlor was organized from 25 March to 25 July 2019

Rangoli competition on *Save Girl child* on 19 Dec 2019, guest lecture on health problems of adolescent girls on 28 Dec 2019, program on gender equality and felicitation of successful female employees in Rajura town was organized on 7 March 2019.

Rangoli competition on *Beti Bachao, Beti Padhao* on 23 Feb 2021, article writing competition on 'Gender Equality', guest lecture on Rural Women Empowerment on 8 March 2021, and a legal awareness program was organized to raise awareness about laws on sexual abuse and sexual harassment at workplaces.

Guest lectures on "Padmashri Sindhutai Sapkal" on 7th January 2022, and 'Women Constitutional rights and Indian Attitude' on 3rd January 2022, on 'Cyber Crime' on 5th March 2022, "Women Empowerment: Socio-Political & Cultural difficulties" on 8th March 2022, Distribution of sanitary napkins in slum areas in Rajura on 31st March 2022 and "Free Health Check up Camp" on 23rd May 2022 were organized.

Facilities for women in campus:

Facilities for female staff and students in campus include separate reading room, girls common room, toilets, urinals for girls, sanitary napkin vending machine, napkin destroyer machine.

Grievance Committee, Anti ragging committee, internal complaint committee are functional and resolves their issues. CCTV surveillance ensures safety and security of female staff and students.

7.1.2 The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. Green audit / Environment audit
2. Energy audit
3. Clean and green campus initiatives
4. Beyond the campus environmental promotion activities

Response: C. Any 2 of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

The college provides an inclusive environment to all students. Our students do not face any events of disharmony or conflict on regional, linguistic communal or socio economic grounds within campus. The institute adopts a policy of secularism and equality and does not discriminate students or staff on any basis.

- Majority of the student in our college are from low socio-economic spectrum. Keeping in mind the financial and cultural diversity among the students, college decided to adopt common Uniform dress code for all the student studying in all the discipline. Uniform creates a sense of equality among all the students coming from diverse socio-economic background.
- Teaching staff adopt bi-lingual mode of teaching, wherever needed to assist students facing language problem. This helps student to understand the concept there by enhancing their academic performance.
- The college administration and faculties use Hindi language for general communication with those students whose mother tongue is Telugu language and face difficulty in understanding Marathi.
- The college promotes linguistic diversity and cultural plurality by organizing Marathi Bhasha Gaurav Din, Hindi Divas, and English Day.

The institute makes consistent efforts in sensitizing the students and employees to the constitutional obligations, values, rights, duties and responsibilities of citizens. The following activities were conducted in this regard.

- The college enshrines the sovereign and democratic values of our nation by commemorating the Independence Day and the Republic Day annually.
- The beginning of college in the morning and conclusion of academic programs is done with the recitation of anthem regularly.
- Sanvidhan Divas (The Constitution Day) 26th November is celebrated every year. Reading of preamble is done on this day.
- NSS unit of the college organized a guest lecture on “Fundamental Rights and Obligation in Indian Constitution” on 24th September 2020 to spread awareness among the students about their constitutional rights.
- NSS unit organized the Voter’s day every year to sensitize the students about their constitutional responsibilities.
- Various departments and cells of the college celebrates national and international commemorative days to inculcate constitutional responsibility, create environments awareness to propagate human values, to instill patriotic sprit to foster unity among fellow citizens.
- International womens day, *Shahid din*, *Parakram Diwas*, NSS day, National Youth Day, Savitribai Phule birth anniversary program, death anniversary of Dr. Ambedkar, Constitution day, national science day, *Rajura Mukti Sangram Din*, Maharashtra day were celebrated/observed on regular basis in the past five years.

- *Swaccha Bharat Abhiyan*, cleanliness drives, tree plantation inside and outside campus, NSS labor camp, NSS Special camps and blood donation were organized every year (except COVID period) to inculcate social commitment, brotherhood, dignity of labor and foster sense of responsibilities towards the society and nation among the students.

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Out of the total 10 best practices adopted within last 5 years, our two best practices are 1. Application of technology for better teaching learning and 2. Campaign for environmental consciousness.

In consonance with NAAC peer team's recommendation of ICT in 2017, we tried to adopt technology for betterment of teaching and learning in the year 2018-19. Under this practice, the faculties were trained to use ICT extensively for teaching learning and later they were motivated to use the same. A hands on training was provided for how to use LCD projector, smart board, doc scanner, book reader, You Tube, online portals like e-pathshala. Faculties were also trained for advanced use of PPT download and use e-books, video lectures, animation videos, etc. from authentic e-resources like e-pathshala. A workshop on soft skill development was organized by IQAC for students where 35 students registered. A hands-on training was also given to students on how to use Microsoft word, excel and power point and how to browse websites for retrieval of subject content. As a result, total 122 lectures were conducted by faculties using ICT in the year 2018-19. The practice was continued in the subsequent year in 2019-20 and total 140 lectures were conducted. The record of the ICT enabled lectures was maintained in the register. The faculties and students both benefited through the use of ICT. The faculties could upgrade their knowledge and skill of ICT for betterment of teaching. The students who attended workshop learnt how to use microsoft word, excel and power point. Many students prepared PPT for presentation of classroom seminar in various subjects.

The second best practice is "Campaign for Environmental Consciousness" conducted in the year 2020-21. The main objective was to create environmental consciousness among the staff, students and society. To put the campaign in practice, many activities and programs were organized for creating environmental consciousness and promoting environmental conservation.

The college organized four webinars/conferences; namely "Recent and Future Trends in Environmental Chemistry and Health" on 17th August 2020; National Webinar on "Environmental Protection: Issues and Challenges" on 9th August 2020 and National level e-poster competition for UG and PG and research scholars on "Wild Life Conservation: Save It Before Extinction" in July 2021. NSS unit of the college organized "River Cleanliness drive" on 7 Nov 2020. Eco-Friendly cell of college organized Cleanliness drive at Bus-Stand Rajjura on 25th January 2021. The college set up composting unit that converts waste to compost, which is used in the college garden. A rainwater harvesting system is functional in campus to collect rainwater from rooftops and rain water running in the premises and helps to increase the ground water level. Polythene free campus drive motivated the students to organize similar types of activities in their villages to spread message of environment consciousness. The practice was also continued in the next

academic year 2021-22. Tree plantation, ban of single use plastic, cleanliness drives inside and outside campus have become regular activities of the college

File Description	Document
Best practices as hosted on the Institutional website	View Document
Any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Among the various visions and missions of the college, one of them is to facilitate education to the economically backwards castes and classes. Keeping this in mind, the institution tried to facilitate education to the backwards class students. The performance of the college, in consonance with this vision, is reflected in various activities, policies and procedures that were undertaken and implemented in the five years. Considering this vision and mission, the college has implemented following procedures and measures to facilitate education to the economically backward classes in the area.

1. Admission to economically backward classes

While admitting students to various programs and courses, the college has adopted 'First come, first serve' policy but at the same time due care is taken to provide 'education to all' so that no student remains deprived from education. The figures of the admitted students clearly vindicate our adherence to our previous policy. 1592 students of backward classes (i. e. SC, ST, OBC) in 2017-18, 1436 in 2018-19, 1326 in 2019-20, 1459 in 2020-21 and 1531 in 2021-22 were admitted for various courses.

During the year 2020-21 when the allotted seats for concerned programs were filled, permission was sought for additional 10 percent seats in order to accommodate the students waiting for admission. In this way we could provide opportunity of education to all the desirable students.

1. Concession and fees waiver for economically poor students

Knowing the fact that majority of students come from backward classes and poor financial background, the college has adopted the policy of waiving fees of the students who face economic distress and are unable to pay the dues. In such situation, the college waives off their dues and fees or gives concession. The amount of Rs 494376 in 2017-18, Rs. 57496 in 2018-19, Rs. 472507 in 2019-20, Rs. 32389 in 2020-21 and 98894 in 2021-22 was waived by the college. The sum total of fees of Rs. 11, 55,662 of 364 students was waived off in the past five years.

Secondly, the college also gives facility to students to pay the total fees in easy installment instead of bearing the burden of having onetime payment of full fees.

1. Library-cum-reading room for public use

The college started a new library-cum-reading room at bus stand of Rajura town in order to provide facility of reading room for the students. This library is open for public use twenty four hours with required furniture and books. It is completely free of cost. There are paid reading rooms in the town but since the students are from poor financial background, it is not affordable for them. So to provide them facility of reading room near main bus stand and to inculcate reading culture among students to face the world of competitions, this library was started by the college. At present there are 614 students using this facility. This library is proving useful to the students preparing for competitive examination.

File Description	Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

At present, the institute is functioning with absolute sincerity in the areas namely teaching, research, social service through extension activities, social awareness through various programs. Awards and recognitions like State Government *Vanashree* Award for tree plantation, *Jagar Janiv* (Gender awareness campaign) Award for two consecutive years, 05 University level awards for college magazine *Yashashree* from 2011-12 to 2014-15 and one State Level Award in 2014-15 are testimony to our overall diligent and sincere work.

For professional courses, the college is offering study centres of two universities namely Yashwantrao Chauvhan Open University (YCMOU), Nashik and Antarrashtriya Hindi University (AHU), Wardha. We have facilitated the students with professional courses like Bacheolar in Journalism (BJ), Master in Journalism (MJ), Master in Social Work (MSW), Master in Library Science (M. Lib. Sci), Master of Business Administration (MBA) along with diploma courses such as DCA, PGDCA & FP and PGDJMC.

Concluding Remarks :

In the past 39 years, the college has adopted positive changes along with constructive attitude that are instrumental and integral for overall development of the institution.

In the past five years, the performance of the institution in teaching, infrastructure augmentation, technological up-gradation, environmental awareness, eco-friendly practices, social commitment through outreach activities, promotion of research culture, financial support schemes to students through fees waiver, welfare measures for staff, support services for students, amenities and facilities for students and staff is satisfactory. As a part of post accreditation measures in 2017-18, the institute prepared perspective plan to be followed for next five years and tried to fulfill the requirements mentioned by NAAC peer team in 2017-18. As a part of perspective plan, the college established research centre and started Ph.D. program in three subjects and also conducted eight certificate courses on college level for enhancing the skills of the students and enhance their employability. IQAC has been strengthened and systematized and is fully operational in planning and execution. We follow a planned mechanism of curriculum delivery. Apart from dissemination of domain knowledge through classes and numerous guest lectures, the institute also focuses on cross cutting issues and values through teaching and various extra-curricular activities. Our well structured online feedback system, mentoring system, continuous internal evaluation (CIE) are fully functional and systematized. University level and state level awards to NSS units are testimony to our sincere and genuine extension work. Having and MOUs and with 11 agencies/institutions and collaboration with government offices, the college has successfully worked in many areas like research, conferences, environment related activities. Sufficient classrooms with 11 LCD projectors, internet facility at various places in campus, browsing centres, automated library, book reader, smartboard, UPS, inverters have provided technological support in academic and administrative works. Huge amount is spent on maintenance of physical and academic facilities. Competitive examination guidance centre, career guidance cell work for the placement of students and provide coaching for various examinations. Internal complaint committee, grievance committee, CCTV surveillance, sanitary napkin vending machine are some measures to ensure safety and well being of girls and female staff.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.1	<p>Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)</p> <p>Answer before DVV Verification :</p> <p>Answer After DVV Verification :5</p> <p>Remark : Data updated as per supporting documents provided by the HEI</p>																				
1.2.2	<p><i>Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years</i></p> <p>1.2.2.1. Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>77</td> <td>38</td> <td>65</td> <td>21</td> <td>00</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>76</td> <td>38</td> <td>65</td> <td>21</td> <td>00</td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	77	38	65	21	00	2021-22	2020-21	2019-20	2018-19	2017-18	76	38	65	21	00
2021-22	2020-21	2019-20	2018-19	2017-18																	
77	38	65	21	00																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
76	38	65	21	00																	
1.3.2	<p>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)</p> <p>1.3.2.1. Number of students undertaking project work/field work / internships</p> <p>Answer before DVV Verification : 634</p> <p>Answer after DVV Verification: 622</p>																				
1.4.1	<p><i>Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website</i></p> <p>Answer before DVV Verification : A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website</p> <p>Answer After DVV Verification: C. Feedback collected and analysed</p>																				
2.1.2	<p><i>Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years</i></p> <p>2.1.2.1. Number of actual students admitted from the reserved categories year wise during</p>																				

last five years (Exclusive of supernumerary seats)

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
572	566	635	635	635

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
445	400	492	482	538

2.1.2.2. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
572	566	635	635	635

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
548	542	608	608	608

Remark : Data updated as per supporting documents

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years**2.4.1.1. Number of sanctioned posts year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
38	38	38	38	38

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
36	36	36	36	36

2.6.3 Pass percentage of Students during last five years (excluding backlog students)**2.6.3.1. Number of final year students who passed the university examination year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
479	500	296	315	313

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
479	500	296	315	313

2.6.3.2. Number of final year students who appeared for the university examination year-wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18

3.2.2 *Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

3.2.2.1. Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
1	1	0	1	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
1	1	0	1	0

3.3.2 *Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years*

3.3.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
12	9	7	11	06

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
12	9	7	11	6

3.4.3 *Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.*

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
23	09	13	17	06

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
5	5	5	5	5

3.5.1 **Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.**

Answer before DVV Verification : 10

Answer After DVV Verification :06

4.1.2 **Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years**

4.1.2.1. Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
14.02115	4.89103	3.76740	0.88000	3.22395

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
14	4.8	3.7	0.8	3.2

4.3.2 **Student – Computer ratio (Data for the latest completed academic year)**

4.3.2.1. Number of computers available for students usage during the latest completed academic year:

Answer before DVV Verification : 28

Answer after DVV Verification: 4

4.4.1 **Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)**

4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18

4.23068	6.93139	7.18139	2.33800	1.70987
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Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
4.2	6.9	7.18	2.3	1.7

5.1.2 ***Following capacity development and skills enhancement activities are organised for improving students' capability***

1. ***Soft skills***
2. ***Language and communication skills***
3. ***Life skills (Yoga, physical fitness, health and hygiene)***
4. ***ICT/computing skills***

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: A. All of the above

Remark : Data updated as per supporting documents

5.1.3 **Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years**

5.1.3.1. **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
110	364	256	617	122

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
110	364	256	617	122

5.1.4 ***The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases***

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: C. 2 of the above

5.2.2 ***Percentage of students qualifying in state/national/ international level examinations during the last five years***

5.2.2.1. Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
05	01	01	0	02

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
5	01	01	0	02

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
26	13	16	4	4

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
0	1	9	2	0

Remark : Data updated as per supporting documents.

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
22	7	17	15	12

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
22	7	17	15	12

6.2.2	<p><i>Institution implements e-governance in its operations</i></p> <ol style="list-style-type: none"> 1. Administration 2. Finance and Accounts 3. Student Admission and Support 4. Examination <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: A. All of the above</p>																				
6.3.2	<p>Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years</p> <p>6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 831 1046 965"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>01</td> <td>02</td> <td>00</td> <td>00</td> <td>00</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1043 1046 1178"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>01</td> <td>02</td> <td>00</td> <td>00</td> <td>00</td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	01	02	00	00	00	2021-22	2020-21	2019-20	2018-19	2017-18	01	02	00	00	00
2021-22	2020-21	2019-20	2018-19	2017-18																	
01	02	00	00	00																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
01	02	00	00	00																	
6.5.2	<p>Quality assurance initiatives of the institution include:</p> <ol style="list-style-type: none"> 1. Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented 2. Academic and Administrative Audit (AAA) and follow-up action taken 3. Collaborative quality initiatives with other institution(s) 4. Participation in NIRF and other recognized rankings 5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc. <p>Answer before DVV Verification : A. Any 4 or more of the above Answer After DVV Verification: B. Any 3 of the above Remark : Data updated as per supporting documents.</p>																				
7.1.2	<p>The Institution has facilities and initiatives for</p> <ol style="list-style-type: none"> 1. Alternate sources of energy and energy conservation measures 2. Management of the various types of degradable and nondegradable waste 3. Water conservation 4. Green campus initiatives 5. Disabled-friendly, barrier free environment 																				

	<p>Answer before DVV Verification : A. 4 or All of the above</p> <p>Answer After DVV Verification: A. 4 or All of the above</p>
7.1.3	<p>Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following</p> <ol style="list-style-type: none"> 1. Green audit / Environment audit 2. Energy audit 3. Clean and green campus initiatives 4. Beyond the campus environmental promotion activities <p>Answer before DVV Verification : C. Any 2 of the above</p> <p>Answer After DVV Verification: C. Any 2 of the above</p>

2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of students year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>1705</td> <td>1601</td> <td>1483</td> <td>1593</td> <td>1761</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>1653</td> <td>1583</td> <td>1464</td> <td>1575</td> <td>1744</td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	1705	1601	1483	1593	1761	2021-22	2020-21	2019-20	2018-19	2017-18	1653	1583	1464	1575	1744
2021-22	2020-21	2019-20	2018-19	2017-18																	
1705	1601	1483	1593	1761																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
1653	1583	1464	1575	1744																	
2.1	<p>Number of teaching staff / full time teachers during the last five years (Without repeat count):</p> <p>Answer before DVV Verification : 26</p> <p>Answer after DVV Verification : 24</p>																				
2.2	<p>Number of teaching staff / full time teachers year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>23</td> <td>23</td> <td>24</td> <td>24</td> <td>25</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>21</td> <td>21</td> <td>22</td> <td>22</td> <td>23</td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	23	23	24	24	25	2021-22	2020-21	2019-20	2018-19	2017-18	21	21	22	22	23
2021-22	2020-21	2019-20	2018-19	2017-18																	
23	23	24	24	25																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
21	21	22	22	23																	
3.1	<p>Expenditure excluding salary component year wise during the last five years (INR in lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>18.25183</td> <td>11.82242</td> <td>10.94879</td> <td>3.21800</td> <td>4.93382</td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	18.25183	11.82242	10.94879	3.21800	4.93382										
2021-22	2020-21	2019-20	2018-19	2017-18																	
18.25183	11.82242	10.94879	3.21800	4.93382																	

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
21.7	22.3	13.4	13.2	26.9