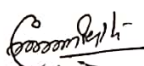


Shree Shivaji Arts, Commerce & Science College, Rajura.
IQAC 2022-23
Action Taken Report

Meeting No. 1 – IQAC Core Meeting

Date: 8 July, 2022

Sr. No.	Agenda	Resolution	Action taken
1.	To continue the composition and work of all previous cells, units and committees	It was decided that composition and work of cells, units, and committees of previous year will be retained as it is for the present academic year	All the heads of cells, units and committees were informed to carry out the work as per previous year.
2	To promote scientific temper in society	It was decided that different activities will be organized to promote scientific temper among students and society.	University level Science Exhibition was organized on 14 and 15 October, 2022.
3	To enhance research culture among staff and students	It was decided that various cells/units will organize research related activities.	National Workshop on Research Methodology was organized on 25 Sept 2022. College level workshop on research paper writing was organized by CHLR by inviting Dr. Prashant Arve on 20 Sept. 2022. Webinar on IPR, patents and design filing was conducted by IQAC on 31 Jan. 2023 A workshop on project report writing was organized by Commerce


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			department A workshop on innovation, incubation and research was organized by IQAC on 20 March 2023
4	To initiate preparation for NEP	It was decided that college will organize a workshop on NEP	University level workshop on NEP was organized on 15 Nov. 2023
5.	To promote environmental consciousness among students and society	It was decided that tree plantation and cleanliness drives be organized.	Tree plantation programs and cleanliness drives were organized by NSS.
6.	To enhance students exposure inside and outside the campus	It was decided that students will be motivated to participate in seminars and cultural competitions.	Cultural festival was organized in December 2023 with participation of maximum students. Classroom seminars were organized by faculties in respective subjects.

Meeting No. 2 – IQAC Core Meet

Date: 3 December 2023

Sr. No.	Agenda	Resolution	Action taken
1	To present AQAR 2021-22 before IQAC members	It was decided that after making the minor corrections the AQAR will be submitted to NAAC.	AQAR 2021-22 finalized by incorporating all the minor revisions and correction suggested IQAC members.
2	To prepare criterion wise input required for SSR	It was decided that all criterion coordinators will prepare required input for filling up SSR	The criterion coordinators submitted required input and SSR was prepared.

3	To promote higher education among intermediate students	It was decided that the college will visit all nearby schools/colleges and campaign will be started.	College organized a campaign "Let us Go for Higher Education" at three nearby schools and colleges.
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Meeting No. 3 – IQAC Core Meet

Date: 6 March 2023

Sr. No.	Agenda	Resolution	Action taken
1	To submit AQAR 2021-22 to NAAC	It was decided that after reviewing, AQAR will be submitted to NAAC.	Final review was done and AQAR 2021-22 was submitted to NAAC.

Meeting No. 4 – IQAC Core Meet

Date: 6 June 2023

Sr. No.	Agenda	Resolution	Action taken
1	To inform the students about student satisfaction survey (SSS) for maximum participation.	It was decided that all the faculties will inform the students about SSS and ensure maximum participation.	The faculties called the students and informed them about SSS and appealed them to fill up SSS survey. 30% students submitted SSS survey.
2	To sort out DVV clarifications.	It was decided that IQAC will discuss all the issues raised during DVV and will prepare possible explanation.	All the issues of DVV were sorted out DVV was successfully completed

Meeting No. 5 : IQAC: Staff Meet

Date: 18 July, 2022

Sr. No.	Agenda	Resolution	Action taken
1	To implement academic calendar for the year 2022-23	It was decided that all the units/cells/departments will adhere to the academic calendar for conducting events and programs. It was also decided the faculties are free to conduct any program not mentioned in calendar but with prior permission of principal.	Most of the events were organized as per the academic calendar. Several programs which were not included in the academic calendar were also conducted.
2	To observe / celebrate the commemorative days and other days of national importance.	It was decided that program will be conducted by cultural cell, N.S.S. and other units of the college. It was also decided that subject or domain related days will be observed/celebrated by concerned departments.	Independence Day, Teachers Day, Rajura Mukti Din, Republic Day, NSS Day, AIDS Day, Mahaparinirwan Din (Birth Anniversary of B. R. Ambedkar), National Mathematics Day, Birth Anniversary of Savitribai Phule, National Youth Day, National Voters Day, Martyr Day, Shivjayanti, International Forest Day, International Womens Day, Maharashtra Day were observed/celebrated.
3	To enhance the use of ICT mediated tools for teaching learning	It was decided that the faculties will enhance the use of ICT tools	Faculties used various ICT tools for making teaching learning process effective.
4	To conduct certificate courses in various subjects	It was decided that various departments will conduct certificate courses	Two certificate courses were conducted including Course on Potable Water Testing by Chemistry Dept. and Course on Vedic Mathematics by Maths Dept.
5	To promote participative and experiential learning for students	It was decided that departments and cells will organize group discussions, guest lectures and educational tours / field visits	Seven guest lectures were organized. Three educational tours/field visits were organized

Meeting No. 6: IQAC- Staff Meet**Date: 11 October, 2022**

Sr. No.	Agenda	Resolution	Action taken
1	To take review of syllabus completed	It was decided that the faculties will engage extra classes wherever necessary	Syllabi was completed by faculties and extra classes were taken by some faculties wherever necessary.
2	To retrieve data from departments/cells for filing AQAR 2021-22	It was decided that all the heads of departments/cells will submit their annual reports to IQAC	IQAC collected annual reports from all the departments and cells.
3	To organize cultural and sports festival for students and staff	It was decided that cultural and sports festival will be organized in February, 2023	Cultural and sports festival was organized in February 2023.
4.	To promote creative writing skills among students through guided writing and free writing	It was decided that for promoting creative writing, students will be informed to write articles on various issues and get published in college magazine	Annual magazine of college was published incorporating all the creative writings of the students.

Meeting No. 7: IQAC- Staff Meet**Date: 22 December, 2022**

Sr. No.	Agenda	Resolution	Action taken
1	To discuss AQAR 2021-22 and finalize it before submission to NAAC	It was decided that some information will be revised and modified.	Data in AQAR was modified and revised.

Meeting No. 8: IQAC- Staff Meet

Date: 1 February 2023

Sr. No.	Agenda	Resolution	Action taken
1	To speed up the process of accreditation for third cycle	It was decided that IIQA be submitted by the third week of March 2023	IIQA was submitted to NAAC for furtherance of accreditation process.
2.	To do micro level preparation of all the departments and cells	It was decided that all the departments will prepare files as per the list provided by IQAC	All the departments and cells prepared required files for NAAC.
3.	To initiate SSR preparation as per NAAC templates	It was decided that all the criterion coordinators will prepare their criterion wise input and submit it to IQAC.	Criterion coordinators submitted required input to IQAC.

Meeting No. 9: IQAC- Staff Meet

Date: 19 April 2023

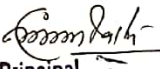
Sr. No.	Agenda	Resolution	Action taken
1	To prepare prospectus for year 2022-23	It was decided that the prospectus committee will revise the prospectus and send it for publication.	The prospectus was revised and sent for publication

Meeting No. 10: IQAC- Staff Meet

Date: 16 May, 2023

Sr. No.	Agenda	Resolution	Action taken
1	To present SSR before staff and finalize it for submission to NAAC	It was decided that required modification be done by IQAC	SSR was presented and finalized after making required changes.


Coordinator
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